

ST. COLUMBA'S PARISH PASTORAL COUNCIL

Maintenance and Fabric Team

Monthly Work Progress notes.

Notes at 1st May 2019 Present SisK, CMc, PJW, NRK, apol, JR, Fr K, PW,

Specific Major Maintenance Work

Hall Fruit trees, pruning done, mulching done, regular watering req, NRK/PJW/VG
Check food recycle compost bins CMc Eco recycle bins in hall kitchen, bigger bins discussed NRK. Hall heating, emergency double doors onto street and inner doors, plus two emergency doors to side of stage ongoing. CMc. Remove fridge in middle kitchen, with laundry room refurbishment. Start spec. for paving area in front of halls, existing slabs are cracking, tripping hazard include dropping pavement curbing to give better run-in/out. NRK
Raise a PPA to the Diocese. PJW/NRK . Review lighting in hall lobby and stairs, lights being left on, install energy efficient PIR lighting 4 PIRs PJW. Check operation of temp. control of water in toilet hand basins high PJW. Mice reported in hall disabled toilet storage room PW Order and get fitted baby changing shelf PJW/CMc
Purchase BBQ braziers not gas fired NRK

Church Mice problem food left in cardboard boxes, urine problem, PW

Altar reredos investigate, exploratory work to be done. PJW. Big six candles status PJW
Church security system on hold Fr Kevin/PJW. Laundry room, Stephen Loy start 15th May, all to be informed.

Confessional move discussed with various proposals PJW/Fr K

List of PP's plaque talk to PPC. PJW

Convent DG phase 3 complete, minor finishing, replaced carpet in dining room done PJW.

DG stage 4 review, ground floor bathroom, maintenance office window, window next to garden door, garden door itself PJW. Intrusion by BT Openreach Subcontractors, ongoing. Need to relocate cables off the flat roofs. Wayleave application received with Diocese lawyers PJW

Routine Maintenance

Window cleaning contract, set-up and working. PW

Annual Electrics PIR light hall lobby and stairs

Financial for 2019

Routine maintenance Annual cost	£13.9K.
Convent Phase3 DG estimate	£11k +VAT Est
Laundry room refurbish estimate	£4k + VAT
Rainwater goods at rear of church	£3k Est
Hall front paving replace	

Planning 2020

1. Hall lobby redecorate/upgrade include nosings on stairs.
2. Hall kitchen update with fast through-put dishwasher

Next Meeting Wed. 5th June 2019

PJW 1/05/2019