

# ST. COLUMBA'S PARISH PASTORAL COUNCIL

## Maintenance and Fabric Team

### Monthly Work Progress notes.

Notes at 3<sup>rd</sup> July 2019 Present SisK, CMc, PJW, NRK, apol, JR, Fr K, PW,  
Specific Major Maintenance Work

**Hall** Fruit trees, (Charles Ross), will be replaced watering req, NRK/PJW/VG  
Hall heating, emergency double doors onto street and inner emergency doors, 1 quote received, very expensive, £6.8k more quotes needed. CMc/PJW. Start spec. for paving area in front of halls dropping pavement curbing to give better run-in/out, existing slabs cracked temp. concrete repair completed, NRK/PJW Raise a PPA to the Diocese. PJW/NRK.  
Lighting in hall lobby and stairs, with PIR lighting complete. Heater in gents toilet NFFP, toilet seats tighten, toilet roll holders falling off PJW. Mice reported in hall disabled toilet storage room PW Fitted baby changing shelf PJW/CMc. Agreed one mower to go to NKR, in return for donation and clear the shed BBQ to store in electric shed. No reply from St Peter's Eco-group.

**Church** Mice problem food left in cardboard boxes, urine problem, PW  
Altar reredos investigate, exploratory work PJW/FrK. Church security system on hold Fr Kevin/PJW. Laundry room, Stephen Loy await electrical certificate before final payment. Confessional move discussed with various proposals PJW/Fr K. List of PP's plaque talk to PPC. PJW

**Convent** . DG stage 4 review, ground floor bathroom, maintenance office window, window next to garden door, 2020 PJW. Intrusion by BT Openreach Subcontractors, ongoing. Need to relocate cables off the flat roofs. Wayleave application with Diocese lawyers PJW.  
Leaks in middle floor front south bedroom being investigated PJW/SISK

#### Routine Maintenance

Window cleaning contract, set-up and working. PW

#### Financial for 2019

Routine maintenance Annual cost	£13.9K.
Convent Phase3 DG estimate	£9.9k includes VAT work complete
Laundry room refurbish estimate	£3.7k includes VAT work complete
Rainwater goods at rear of church	£3k Est
Hall front paving replace	

#### **Planning 2020**

1. Hall lobby redecorate/upgrade include nosings on stairs.
2. Hall kitchen update with fast through-put dishwasher
3. Recarpet church office stairs and maintenance room.
4. Redecoration. SisK to produce schedule.
5. Review Architect report, next ten year plan, hall top floor windows

**Next Meeting Wed. 14<sup>th</sup> Aug 2019**

PJW 3<sup>rd</sup> July 2019