

ST. COLUMBA'S PARISH PASTORAL COUNCIL

Maintenance and Fabric Team

Monthly Work Progress notes.

Notes at 8th Jan 2020 Present, PJW, SisK, CMc, JR, NRK, apol Fr K, PW,

Specific Major Maintenance Work

Hall Replacement emergency double doors onto street and improved seal on the inner doors. Measured today. Fit 16th March, 2 days plus painting CMc. After discussion, major exterior refurbishment of the halls, to include, top floor windows all need repainting/wood replacing, all other windows need repainting, scaffolding job, top floor toilet window, replace with solid DG window, fit extraction fan.

Window blind jamming get a refurb/repair of all blinds CMc

Church Altar reredos ongoing PJW/FrK. Church security system on hold, Church front door keys, there are at least 29 keys to the church front door, Fr Kevin/PJW. Confessional order placed, B&M given the work on a cost basis. PJW/Fr K. List of PP's plaque talk to PPC. PJW. Adam Napier Survey, Scott & Brown, have mullions to GP room/convent work in a good weather window plus repointing..PJW. Repaint, and light glory hole under stairs to organ loft, do with Confessional. Inner porch peeling paint sort out CMc/PJW. Toilet tap dripping, washer replacedCMc Clear maintenance office for recarpeting with stairs after DG complete CMc/Sisk/PJW

Monthly briefing note to go in Church bulletin PJW

Convent . DG stage 4 review, ground floor bathroom, maintenance office window, window next to garden door, rear windows need a repaint do with DG replacement 2020, check mullion replacement timing, Measure Jan.2020 PJW. Intrusion by BT Openreach Subcontractors, critical work to open duct in ginnel scheduled for 15/16 Jan..PJW. Leaks in middle floor front south bedroom see S&B repointing quote Additional work on rhone above middle floor rear windows PJW/SISK Middle floor toilet leaking toilet bowl needs replacing PJW/Sisk

Routine Maintenance Work reviewed see Schedule.

Financial for 2020

Routine maintenance Annual cost	£16k.
Convent Phase 4 DG	£8k order placed
Rainwater goods at rear of church	£3k order placed
Church, Convent, halls repointing Mullions	£5k order placed
New Confessional	£9k order placed
Hall Emergency Double doors	£4.3k order placed
Recarpet office stairs and maintenance room.	£2k Est
Church lobby repaint Organ stairs glory hole repaint	£5k Est
Hall Exterior major refurbishment Spec??	£12k Est
Total	£64.3k

Planning 2021

1. Hall lobby redecorate/upgrade include nosings on stairs, kitchen update with fast through-put dishwasher, Repaint hall exterior and repair top floor toilet sash window.
2. Convent Redecoration. See Adam Napier Report Proposal
Spring 2021 carpet top floor front S. bedroom.
Repaint rear ground floor, and rear middle floor windows, do with DG work.
Spring 2021 Repaint inside stairway walls, ceilings in stairwell, , ceiling in top floor S bedroom. Check new carpet??
Spring 2022 Repaint outside windows, top floor F&R
Middle floor front and N. side ginnel.
Ground floor F& side ginnel
3. Review Architect report, next ten year plan, hall top floor windows

Next Meeting Wed. 5th Feb 2020

PJW 8/01/2020